**The Institute for Research on Women and Gender (the “Institute”),**

**At Tokyo Woman’s Christian University**

**Research Project Proposal (for April 2024 to March 2025)**

**Submission Date :**

**Applicant Name & Signature :**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Detailed Description of Research Plan and Schedule**  **If you are applying for the Institute’s research grant which is capped at JPY150,000, please also show below how your budgeted research expenses are used for your project.** | |

**Breakdown of Your Budgeted Research Expenses**

Unit : JPY1,000

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Items | Purposes | Budgeted amount | Breakdown |
|  | Goods | For each item exceeding JPY50,000 such as PC and e-devices etc |  |  |
|  | Consumables | Any item up to JPY50,000 |  |  |
| Books etc | Books, newspapers, magazines, and CD/DVD software etc |  |  |
| Printing | Printing, copying to be done at TWCU and outside |  |  |
| Postage | Mail postage, couriers etc |  |  |
| Travelling | Domestic travel to attend conference and filed research |  |  |
| Overseas Travelling | Overseas travelling including hotel accommodation |  |  |
| Outsourced service | Program development, translation etc |  |  |
| Others |  |  |  |
|  |  | Total : |  |